



# CARLISLE COMMUNITY SCHOOL

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**MINUTES**  
**CARLISLE COMMUNITY SCHOOL**  
**Regular School Board Meeting**  
**Monday, October 12, 2020, Regular Meeting at 6:00 p.m.**  
**Wildcat Activity Center**  
**Livestream: [CCSD.LIVE](https://www.carlislecsd.org/ccsd-live)**

**ALL INDIVIDUALS ATTENDING THE SCHOOL BOARD MEETING ARE ASKED TO FOLLOW THE DISTRICT MITIGATION PROTOCOLS OF PHYSICAL DISTANCING, FACE COVERINGS AND COMPLETE A SELF-HEALTH SCREENING PRIOR TO ENTERING DISTRICT FACILITIES.**

**SCHOOL BOARD MEETINGS WILL BE LIVE STREAMED AT [CCSD.LIVE](https://www.carlislecsd.org/ccsd-live)**

President Hill called to order the October regular meeting at 6:00 p.m.

Directors Present: Art Hill, President  
Jeramie Eginore  
Mindy Donovan  
Samantha Fett

Also Present: Bryce Amos, Superintendent  
Jean Flaws, Board Secretary/Business Manager

Motion by Fett to approve the October 12 agenda. Seconded by Donovan. Motion carried unanimously.

Motion by Eginore to approve the September 14 minutes as presented. Seconded by Donovan. Motion carried unanimously.

Visitors – No Visitors

Board Communication – Director Donovan has been contacted by patrons regarding the student drop off and pick up on 5<sup>th</sup> Street. Mr. Amos has had two meetings with the police department and the City. There will be a police officer in that area directing traffic in the morning and an adult staff member directing traffic in the afternoon.

IASB Communication – The IASB Delegate Assembly is Nov. 17 at night. The board will be asked to choose a director to represent the District at the Delegate Assembly during the November board meeting.

### **INTERVIEW OF BOARD CANDIDATES FOR DIRECTOR DISTRICT VACANCY**

There were three candidates in the vacancy on the board from Director District #1. They were given four questions to respond to. The questions were: #1. What motivates you to want to become a school board member? #2. How can you contribute to the success of the school board and district? #3. What are 2-3 strengths of our district? Why do you see these as strengths? #4. Is there anything else you would like to share with us? Summary of each candidates' responses are as follows:

- A. Interview of Todd Erzen (District 1) – #1. Mr. Erzen stressed the need for and importance of accountability for all members of the District. He would make sure this is done. #2. He has been a reporter at the Des Moines Register and covered many school board meetings so he is familiar with how they work. He would serve on behalf of all, not be a rubber stamp. #3. Three strengths are Tim Norton, John Elkin and Andy Seiler who are there for every student. He's had limited experience with the elementary and high school principals. #4. He is a man of his word. He is here to be on the team as long as they can be real. Words and actions matter but they have to be real. Don't just make this decision comfortable, make it real. This district has shown on multiple occasions that it could do

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better and he wants to be a part of that.

- B. Interview of Kyle Chambers (District 1) – #1. Mr. Chambers has previously served on the school board and would like to come back. He has a strong desire to help the school district and community. He has a child in 6<sup>th</sup> grade and is actively involved in school activities. # 2. He has analytical, leadership and collaborative skills to move the district forward. He is interested in what's best for all students and in implementing policies to ensure success of all students. #3. Strengths of the District are the staff and their support of the students as well as the administration who are in touch with the students. He's proud of the facility upgrades that have been done over the past years and while he was on the board. #4. No further comments.
- C. Interview of Hillary Gardner (District 1) – #1. Mrs. Gardner started her association with the administrators and board when her first child was in middle school and she was looking for out of the box solutions for her child. She has been particularly interested in the school board over the last 5 years, even running for a seat on the board. She has been invested by attending school board meetings and knows a lot of information about the school. #2. She is a parent, an alum, and serves as a member of other boards so she knows how boards work. She is a critical thinker. #3. The superintendent and school board have done a fantastic job during the pandemic. Mr. Amos has led us to a model district. The District is set up for success and growth. #4. Her most important role is a parent and education is paramount. She is educated about what's going on in the District. She has faith in the leadership and school board. She feels she is qualified to serve on the board.

### UPDATES/INFORMATION

- A. School Community Focus Groups – The input and information from the forums are being reviewed and is being used in developing a thoughtful and comprehensive professional development plan for the staff. The SIAC meeting will be held in late October. The next forum will be scheduled in November and will discuss cimmunity involvement.
- B. K-5 Fall Literacy Progress Monitoring Reports – Mrs. Niemeyer reported on the results of the earlyReading and aReading assessments given to K-3 students this fall. From Fall 2019 to Fall 2020 there was a drop in each grade level, Kindergarten from 88% to 70%, First Grade from 77% to 55%, Second Grade from 65% to 56% and Third Grade from 82% to 53%. There was also a drop in the cohort data from winter 2019 to fall 2020 results: First Grade from 96% to 55%, Second Grade from 68% to 56% and Third Grade from 67% to 53%. This shows the effects of the school closure last spring. Students in the “some or high risk” category will be progress monitored weekly. Those who are at high risk will be placed in research-based tiered interventions within the classroom (no pull out) in addition to undergoing weekly progress monitoring. Professional development will continue to occur around conferring, the Continuum, self-monitoring, interactive writing and Fontas & Pinnell Classroom, in order to meet the individual needs of all students. PS-3 staff will continue to emphasize/teach executive functioning skills to students to provide social-emotional support. Mr. Norton presented results of the aReading assessment given to grades 4-5 students. The results as compared to the same testing window last year showed a slight decrease in low risk students, from 84% to 83% in fourth grade and 80% to 78% in fifth grade. Students identified as “some or high risk” are receiving additional support from either the special education teachers, reading interventionist para or classroom teacher. Professional development will continue around conferring, Fontas & Pinnell curriculum and small group reading to meet the individual needs of all students.

#### Updates to Return to School Plan

- a. IDPH Updated Guidance on Close Contact – Mr. Amos gave the weekly case report. New guidance has been received from the Warren County Health Dept. For non-healthcare and residential settings, If everyone is wearing approved face coverings, then they wouldn't be considered a close contact at school or on the school bus and wouldn't have to

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- quarantine. Approved face coverings are 2 ply face masks and face shields only when wearing them with a mask.
- b. Face Covering Protocols: Gaiters are not a reliable/acceptable face covering according to the guidelines set by the CDC, Iowa Dept. of Public Health and the Warren County Health Dept. and will not be an approved face covering in school and on the school bus.
  - c. Continuation of current transportation plan for second 9 weeks – no discretionary transportation. As the positivity rates for Warren County and Polk County are approximately 5% and 6% respectively, the District will continue with the current plan which does not include discretionary transportation for the next nine week period. The District will revisit the transportation plan in December because of the winter weather to see if any changes can be made.
  - d. 9 Week Learning Options Enrollment Period
    - i. Current Enrollment Numbers (In-Person & Remote Learning) – 1,839 students are enrolled in in-school learning, 425 students are in remote learning and 33 are doing home school instruction. Oct. 14 is the deadline for changing and as of Oct. 12, 47 will go from remote to in-school learning and 5 will go from in-school to remote learning. These changes are across all grades.
- D. Phase III Project Planning: Baseball Field Renovations & Main Campus Parking Expansion
- a. Planning session scheduled for November School Board Meeting- During the planning session the board will discuss and set priorities along with a timeline for completing the three projects of baseball field improvements, main campus parking expansion and a transportation department facility. Approximate costs for the three projects are: baseball field lights - \$275,000 and to relocate them would be \$115,000; new baseball field complex is \$1.5 million dollars and that doesn't include the cost of purchasing land; main campus parking expansion would be \$517,000 plus the cost of utilities for 75-90 spaces; transportation dept. facility is \$750,000 - \$950,000. Sales tax money will be used to fund the projects.

### **BUSINESS/ACTION ITEMS**

- A. Appointment of New Board Member – Director Districts 1  
Motion by Fett to appoint Todd Erzen as the board member of Director District 1. Seconded by Eginoire. Voting: aye-Fett; nay-Donovan, Eginoire, Hill  
Motion by Donovan to appoint Hillary Gardner as the board member from Director District 1. Seconded by Eginoire. Voting: aye-Donovan, Eginoire, Hill; nay-Fett  
The board members each thanked the candidates for their time and interest.
- B. Approval of Updates to Return to School Plan  
The updates include the close contact guidance, safe face coverings and the transportation plan presented earlier in the meeting.  
Motion by Eginoire to approve the updates to the return to school plan. Seconded by Fett. Motion carried unanimously.
- C. Approval for Allowable Growth and Supplement Aid for Negative Special Education Balance, 2019-2020  
The negative special education balance for 2019-2020 was \$328,720.87. This is an increase from the prior year partially due to the decrease in Medicaid reimbursements due to the school closure last spring.  
Motion by Eginoire to approve for allowable growth and supplement aid for negative special education balance from 2019-2020 in the amount of \$328,720.87. Seconded by Fett. Motion carried unanimously.

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D. Approval of Request to SBRC for Excess Cost of District's ELL Program, 2019-2020  
The District spent more to serve the students than was allocated for the District's LEP/ELL program. Motion by Fett to approve the request to SBRC for excess cost of District's ELL program, 2019-2020 in the amount of \$10,364.43. Seconded by Donovan. Motion carried unanimously.

E. Resolution 1020-001, Approving the Sale of Interest in Real Property  
The property is the building trades home being built during the 2020-2021 school year. It will be advertised for two weeks. Motion by Eginore to approve resolution 1020-001, to approve the sale of interest in real property. Seconded by Donovan. Motion carried unanimously.

F. Resolution 1020-002, General Fund to cover Building Trades Fund Negative Balance  
The resolution allows the general fund to cover the building trades fund negative balance until the house is sold. Interest will be charged. Motion by Donovan to approve resolution 1020-002 for the general fund to cover the building trades fund negative balance. Seconded by Eginore. Motion carried unanimously.

G. School Board Policy Review Series 100 & 200 – First Reading  
Changes were made to board policy as per updates received from IASB plus making sure that board policy and practice match. One new policy is being added: Code 108 Discrimination and harassment based on sex prohibited. Motion by Donovan to approve the first reading of school board policy series 100 and 200 as presented/with changes made. Seconded by Eginore. Motion carried unanimously.

H. Letter of Engagement for Professional Services with Wilson Elsner  
Timberline assists the District with Medicaid reimbursements. They detected a breach last spring and after investigating, the District was notified that there were students, current and past, that could be potentially affected by the breach. The District's insurance company's attorneys from Wilson Elsner will be assisting the District in making sure all notifications required are done. Motion by Eginore to approve the letter of engagement for professional services with Wilson Elsner as presented. Seconded by Donovan. Motion carried unanimously.

- I. Resignations for 2020-2021
  - a. Jill Wheeler ELA HS CTL
- J. New hires for 2020-2021
  - a. Kaley Ihle MS Dance Coach Step 2 Group 5
  - b. Rebecca Wilhelm Wrestling HS Cheerleading Coach Step 0 Group 3
  - c. Jessica Carter .5 MS Student Council
  - d. James Taylor Bus Driver
  - e. Isaiah Kent-Schneider .5 Hyperstream
  - f. Ben Barry Mentor

Motion by Fett to approve the resignations and new hires for 2020-2021 as presented. Seconded by Donovan. Motion carried unanimously.

Motion by Eginore to approve the bills as presented in the amount of \$764,102.58. Seconded by Donovan. Motion carried unanimously.

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Motion by Eginoire to approve the September 2020 financial reports as presented. Seconded by Donovan. Motion carried unanimously.

## **OATH OF OFFICE TO NEW BOARD MEMBER – DIRECTOR DISTRICT 1**

The oath of office was administered to Hillary Gardner.

## **REPORTS**

The current snapshot of number of students in seats is 2,297. Certified enrollment deadline is October 15. This determines the number of resident students of the District and is used in determining the funding for the next school year.

Mr. Amos welcomed Hillary Gardner to the school board. He thanked the technology dept. for the set up in the Wildcat Activity Center.

## **FUTURE MEETINGS**

A. November 9, 2020 Regular Meeting, 6:00 p.m., Carlisle Community School Board Room

Motion by Eginoire to adjourn the September 2020 regular meeting. Seconded by Donovan. Motion carried unanimously.

Meeting adjourned at 7:43 pm.

Art Hill, Board President      Attest: Jean Flaws, Board Secretary/Business Manager

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*These minutes will be presented at the November school board meeting for approval.*

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